

10th October, 2024

INVITATION TO ATTEND SPECIAL TRAINING PROGRAMME FOR ACCOUNTANTS AND AUDITORS FOR THE MONTHS OF JANUARY - DECEMBER, 2025

We are please to invite you to send your staff to participate in our special training programme for Accountants and Auditors. Our courses are structured to provide quality learning and current information to participants, which will lead to high performance and improved efficiency. The courses are as follows:

	JANUARY - JUNE	JULY - DECEMBER
1. Fixed Assets Accounting and Management	8th - 10th January,	2nd - 4th July, 2025
2. Preparing Financial Statements and The Annual Reports	8th - 10th January,	2nd - 4th July, 2025
3. Accounts Reconciliation Strategies Best Practices	15th - 17th January,	9th - 11th July, 2025
4. Audit Report Writing for the Internal Auditors	15th - 17th January,	9th - 11th July, 2025
5. Warehouse, Stores and Stock Control Management	22nd - 24th January,	16th - 18th July, 2025
6. Advanced Payroll Management and Administration Workshop	22nd - 24th January,	16th - 18th July, 2025
7. Risk Management: Internal Control and Fraud Prevention	29th - 31st January,	23rd - 25th July, 2025
8. Advanced Supply Chains, Logistics and Transportation Management	29th - 31st January,	23rd - 25th July, 2025
9. Managing and Organizing Accounts Receivable and Accounts Payable	5th - 7th February,	30th July - 1st August, 2025
10. Current Issues and Best Practices in Tax Administration and Accounting	5th - 7th February,	30th July - 1st August, 2025
11. Production Management and Material Requirements Planning	12th - 14th February,	6th - 8th August, 2025
12. Essentials of Internal Audit and Enterprise Risk Management	12th - 14th February,	6th - 8th August, 2025
13. Effective Purchasing and Contract Negotiation Strategies	19th - 21st February,	13th - 15th August, 2025
14. Advanced Cash and Treasury Management	19th - 21st February,	13th - 15th August, 2025
15. Mastering Finance, Budgeting and Performance Management	26th - 28th February,	20th - 22nd August, 2025
16. Purchasing Fraud: Auditing and Detection Techniques	26th - 28th February,	20th - 22nd August, 2025
17. Cash Management: Control, Reconciliation and Risk Strategies	5th - 7th March,	27th - 29th August, 2025
18. Fraud Detection and Investigation for Internal Auditors	5th - 7th March,	27th - 29th August, 2025
19. Cost Analysis, Control and Optimization	12th - 14th March,	3rd - 5th September, 2025
20. Fundamentals of Purchasing Management	12th - 14th March,	3rd - 5th September, 2025
21. New Strategies and Best Practices in Internal Auditing	19th - 21st March,	10th - 12th September, 2025
22. Best Practices in Accounts Payable: Planning, Organizing and Achieving Results	19th - 21st March,	10th - 12th September, 2025
23. Financial Analysis and Financial Reporting Skills	26th - 28th March,	17th - 19th September, 2025
24. Reconciliation of Accounts and Financial Transactions	26th - 28th March,	17th - 19th September, 2025
25. Financial Analysis and Reporting using IFRS	2nd - 4th April,	24th - 26th September, 2025
26. Internal Audit: Incorporating Corporate Governance and Financial Risk Management	2nd - 4th April,	24th - 26th September, 2025
27. Fundamentals of Internal Auditing	9th - 11th April,	8th - 10th October, 2025
28. Effective Purchasing and Cost Saving Techniques	9th - 11th April,	8th - 10th October, 2025
29. Nigerian Taxation Systems	15th - 17th April,	15th - 17th October, 2025
30. Warehouse Management Strategy, Implementation and Control	15th - 17th April,	15th - 17th October, 2025
31. Modern Approaches in Internal Auditing	23rd - 25th April,	22nd - 24th October, 2025
32. Inventory Planning and Stock Control	23rd - 25th April,	22nd - 24th October, 2025
33. Best Practices in Accounts Payable and Accounts Receivable	28th - 30th April,	29th - 31st October, 2025
34. Final Accounts: Fast Closing Month-End and Year-End Accounts	28th - 30th April,	29th - 31st October, 2025
35. Internal Control: Compliance, Operational and Financial	7th - 9th May,	5th - 7th November, 2025
36. Best Practices in Stock Taking, Reconciliation and Valuation	7th - 9th May,	5th - 7th November, 2025
37. Principles of Effective Internal Audit Report Writing	14th - 16th May,	12th - 14th November, 2025
38. Fundamentals of Finance and Accounting	14th - 16th May,	12th - 14th November, 2025
39. Advanced Strategic Procurement Management Principles	21st - 23rd May,	19th - 21st November, 2025
40. Best Practices in Internal Control and Risk Assessment	21st - 23rd May,	19th - 21st November, 2025
41. Store-Keeping and Warehouse Management	28th - 30th May,	26th - 28th November, 2025
42. Advanced Auditing Tools for Auditor-In-Charge	28th - 30th May,	26th - 28th November, 2025
43. Accounts Receivable and Credit Policies Management	4th - 6th June,	3rd - 5th December, 2025
44. Advanced Stores and Inventory Management	4th - 6th June,	3rd - 5th December, 2025
45. Financial Statement Fraud Detection for Internal Auditors	9th - 11th June,	10th - 12th December, 2025
46. Managing the Cash Cycle: Accounts Receivable and Payable Best Practices	9th - 11th June,	10th - 12th December, 2025
47. Best Practices in Procurement and Logistics Management	18th - 20th June,	15th - 17th December, 2025
48. Payroll: Preparation, Analysis and Management	18th - 20th June,	15th - 17th December, 2025
49. Effective Store-Keeping Skills	25th - 27th June,	17th - 19th December, 2025
50. Budgeting, Forecasting, The Planning Process and Control	25th - 27th June,	17th - 19th December, 2025

NOTE: Course contents are available on request or visit our website to download the course contents: www.avantgardenigeria.com. For further information on these courses and in-house training arrangements, please call **TADE 0817 199 4955, 0803 468 4305, THOMAS 0803 481 5501** or send an email to info@avantgardenigeria.com

FOR WHOM: Accountants, Auditors, Cash Officers/ Cashiers, Budget and Planning Officers, Tax Managers/Officers, Reconciliation Officers, Buyers, Accounts Payable Officers, Accounts Receivable Officers, Finance Managers, CFOs, Heads of Departments, Directors, Project Managers, Supervisors, Team Leaders, Investigators, Supply Chains/Logistics Managers, Purchasing and Stores Managers, Warehouse Managers, Store Keepers, Production Managers and Others who perform related functions or who want to sharpen their knowledge and skills in the Private and Public Sectors.

The fee for each course is **Two Hundred and Five Thousand Naira (N205,000:00)** only per participant to cover **Workshop Materials, Flash Drive, Bag, Jotter, Pen, Lunch, Tea/Coffee Breaks, Photograph and Certificate**. Multiple participants for the same course attract discounts. Payment should be made in cash or cheques/bank draft in favour of **Avant-Garde Resources Center (ARC)**. All course will hold at **13, John Olugbo Street, Off Mojidi Street, Off Toyin Street, Ikeja - Lagos**.

Yours faithfully,



TUGOBO TADE
Training Director

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10th October, 2024

INVITATION TO ATTEND SPECIAL INFORMATION COMMUNICATION TECHNOLOGY TRAINING PROGRAMME FOR THE MONTHS OF JANUARY - DECEMBER, 2025

We are please to invite you to send your staff to participate in our special training programme on Information Communication Technology (ICT). Our courses are structured to provide quality learning and current information to participants, which will lead to high performance and improved efficiency. The courses are as follows:

1. Configuration and Installation of Window Networks (Servers and Clients)
2. Cloud Management and Security: Principles and Best Practices
3. VMware vSphere Technologies and Troubleshooting
4. Configuration and Troubleshooting of Cisco Networks
5. Red Hat OpenStack Administration: Operations for Cloud Operators
6. Designing and Implementing an Advanced Server Infrastructure
7. Business Continuity Management and IT Disaster Recovery
8. Implementing Desktop Application Environment
9. Information Storage and Management
10. Designing and Troubleshooting Cisco Data Center Infrastructure
11. Installation, Storage and Compute with Windows Server 2019
12. SQL Server Integration Services (SSIS) for Business Intelligence
13. Implementing Web Application Security
14. Security Management in ICT Environment
15. Microsoft 365 Security Administrator
16. Architecturing and Security Engineering on AWS
17. Red Hat Ceph 3 Storage Architecture and Administration
18. Implementing Security Management for Cisco Network
19. Big Data and Artificial Intelligence (AI) Principles and Practices
20. Oracle Database 12C Backup, Recovery and Server Tunning
21. Implementing and Maintaining Microsoft SQL Server (2016 Integration Services)
22. Securing Web Applications, Services and Servers
23. Networking with Window Server 2019
24. Implementing Cisco Enterprise Advanced Routing and Services
25. Nutanix Enterprise Cloud Administration Course
26. Configuring and Troubleshooting Window Servers Network Infrastructures
27. Web Based Information Systems
28. VMware Horizon 8 Fast Track: Deploy and Manage + App Volumes
29. Securing Windows Files System
30. Administering and Configuring Windows Server Hybrid Core Infrastructure
31. Configuration and Administration of Linux Systems
32. Microsoft Azure Security Technology and Administration
33. Advanced Administration of Windows Server Network
34. Information Security and ICT Management
35. Securing SQL Server 2017
36. Designing and Implementing a Data Science Solution on Azure
37. Information Security Controls for IT Professionals
38. Storage and High Availability with Windows Server
39. Best Practice for Azure Cloud Engineer
40. Implementing Secure Solutions with Virtual Private Networks (SVPN)
41. Building Data Analytics Solution using Amazon Redshift
42. VMware Cloud on AWS Deploy and Manage 2021
43. Implementing Cisco Advanced Call Control and Mobility Services
44. Business Intelligence: Data Analysis, Visualization and Reporting
45. Cyber-Security Risk Assessment and Management
46. Window Servers Management
47. Audit and Security of Networks, Operating Systems and Databases
48. Information Security and Data Protection
49. Advanced PC Configuration, Troubleshooting and Data Recovery
50. Implementing Cisco Enterprise Wireless Network

JANUARY - JUNE

- 8th - 10th January,
- 8th - 10th January,
- 15th - 17th January,
- 15th - 17th January,
- 22nd - 24th January,
- 22nd - 24th January,
- 29th - 31st January,
- 29th - 31st January,
- 5th - 7th February,
- 5th - 7th February,
- 12th - 14th February,
- 12th - 14th February,
- 19th - 21st February,
- 19th - 21st February,
- 26th - 28th February,
- 26th - 28th February,
- 5th - 7th March,
- 5th - 7th March,
- 12th - 14th March,
- 12th - 14th March,
- 19th - 21st March,
- 19th - 21st March,
- 26th - 28th March,
- 26th - 28th March,
- 2nd - 4th April,
- 2nd - 4th April,
- 9th - 11th April,
- 9th - 11th April,
- 15th - 17th April,
- 15th - 17th April,
- 23rd - 25th April,
- 23rd - 25th April,
- 28th - 30th April,
- 28th - 30th April,
- 7th - 9th May,
- 7th - 9th May,
- 14th - 16th May,
- 14th - 16th May,
- 21st - 23rd May,
- 21st - 23rd May,
- 28th - 30th May,
- 28th - 30th May,
- 4th - 6th June,
- 4th - 6th June,
- 9th - 11th June,
- 9th - 11th June,
- 18th - 20th June,
- 18th - 20th June,
- 25th - 27th June,
- 25th - 27th June,

JULY - DECEMBER

- 2nd - 4th July, 2025
- 2nd - 4th July, 2025
- 9th - 11th July, 2025
- 9th - 11th July, 2025
- 16th - 18th July, 2025
- 16th - 18th July, 2025
- 23rd - 25th July, 2025
- 23rd - 25th July, 2025
- 30th July - 1st August, 2025
- 30th July - 1st August, 2025
- 6th - 8th August, 2025
- 6th - 8th August, 2025
- 13th - 15th August, 2025
- 13th - 15th August, 2025
- 20th - 22nd August, 2025
- 20th - 22nd August, 2025
- 27th - 29th August, 2025
- 27th - 29th August, 2025
- 3rd - 5th September, 2025
- 3rd - 5th September, 2025
- 10th - 12th September, 2025
- 10th - 12th September, 2025
- 17th - 19th September, 2025
- 17th - 19th September, 2025
- 24th - 26th September, 2025
- 24th - 26th September, 2025
- 8th - 10th October, 2025
- 8th - 10th October, 2025
- 15th - 17th October, 2025
- 15th - 17th October, 2025
- 22nd - 24th October, 2025
- 22nd - 24th October, 2025
- 29th - 31st October, 2025
- 29th - 31st October, 2025
- 5th - 7th November, 2025
- 5th - 7th November, 2025
- 12th - 14th November, 2025
- 12th - 14th November, 2025
- 19th - 21st November, 2025
- 19th - 21st November, 2025
- 26th - 28th November, 2025
- 26th - 28th November, 2025
- 3rd - 5th December, 2025
- 3rd - 5th December, 2025
- 10th - 12th December, 2025
- 10th - 12th December, 2025
- 15th - 17th December, 2025
- 15th - 17th December, 2025
- 17th - 19th December, 2025
- 17th - 19th December, 2025

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FOR WHOM: Chief Information Officers, Heads of Departments, IT Department Supervisors/Managers, IT Development Managers, Information Managers, IT Executives, Database/Systems Administrators, Network/IT Personnel and Staff, System Engineers, Servers Managers, Web Developers, System Analysts, Security Professionals and Others who perform related functions or who want to sharpen their knowledge and skills in the Private and Public Sectors.

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10th October, 2024

INVITATION TO ATTEND SPECIAL MANAGEMENT TRAINING PROGRAMME FOR THE MONTHS OF JANUARY - DECEMBER, 2025

We are please to invite you to send your staff to participate in our special training programme on General Management and Human Resources. Our courses are structured to provide quality learning and current information to participants, which will lead to high performance and improved efficiency. The courses are as follows:

	JANUARY - JUNE	JULY - DECEMBER
1. Strategic Planning, Communication, Measurement and Implementation	8th - 10th January,	2nd - 4th July, 2025
2. Successful Fleets and Transport Management	8th - 10th January,	2nd - 4th July, 2025
3. Developing Core Skills for Administrators, Secretaries and Personal Assistants	15th - 17th January,	9th - 11th July, 2025
4. Access Control and Physical Security Management	15th - 17th January,	9th - 11th July, 2025
5. Strategic Human Resources Management	22nd - 24th January,	16th - 18th July, 2025
6. Rewards Management: Compensation Packages and Salary Structures	22nd - 24th January,	16th - 18th July, 2025
7. Mastering Communication, Negotiation and Presentation Skills	29th - 31st January,	23rd - 25th July, 2025
8. Excellence in Customer Relationship Management and Loyalty	29th - 31st January,	23rd - 25th July, 2025
9. Understanding and Implementing Lean Six Sigma	5th - 7th February,	30th July - 1st August, 2025
10. Business Relationship Management: Aligning IT and the Business	5th - 7th February,	30th July - 1st August, 2025
11. Contract and Project Management - Planning, Scheduling and Control	12th - 14th February,	6th - 8th August, 2025
12. Information and Documentation Compliance	12th - 14th February,	6th - 8th August, 2025
13. Implementation of Modern Record Management Through Sharepoint and Office 365	19th - 21st February,	13th - 15th August, 2025
14. Administration and Office Management: Best Practices and Technologies	19th - 21st February,	13th - 15th August, 2025
15. Mastering People Management and Team Leadership	26th - 28th February,	20th - 22nd August, 2025
16. Performance Management: Setting Objectives and Conducting Appraisals	26th - 28th February,	20th - 22nd August, 2025
17. Effective Soft Skills and Emotion Intelligence	5th - 7th March,	27th - 29th August, 2025
18. Agile Business Strategy and Organizational Development For Sustainable Growth	5th - 7th March,	27th - 29th August, 2025
19. Future of HR: Re-Engineering The Employee Experience	12th - 14th March,	3rd - 5th September, 2025
20. Excellence in Salaries and Wages Administration	12th - 14th March,	3rd - 5th September, 2025
21. Advanced Office Management and Effective Administration Skills	19th - 21st March,	10th - 12th September, 2025
22. Strategic Change Management for Professional	19th - 21st March,	10th - 12th September, 2025
23. Competency Development for Supervisory Excellence	26th - 28th March,	17th - 19th September, 2025
24. Successful Leading and Managing People	26th - 28th March,	17th - 19th September, 2025
25. Effective Business Decisions Using Data Analysis	2nd - 4th April,	24th - 26th September, 2025
26. Nigerian Labour Laws and Employment Practices	2nd - 4th April,	24th - 26th September, 2025
27. Strategic Planning, Management Control and Effective Budgeting	9th - 11th April,	8th - 10th October, 2025
28. Human Resources Administrative Skills	9th - 11th April,	8th - 10th October, 2025
29. Effective Strategies for Management and Communication Skills	15th - 17th April,	15th - 17th October, 2025
30. Skills Improvement Course for Administrators, Secretaries and Personal Assistants	15th - 17th April,	15th - 17th October, 2025
31. Recruitment, Selection and Retention: Creating a Highly Competent Motivated Workforce	23rd - 25th April,	22nd - 24th October, 2025
32. Nigerian Pension Administration, Pre-Retirement Planning and Employee Investment Schemes	23rd - 25th April,	22nd - 24th October, 2025
33. Enterprise Resource Planning (ERP) and Enterprise Risk Management (ERM)	28th - 30th April,	29th - 31st October, 2025
34. Data Governance, Protection and Compliance Management	28th - 30th April,	29th - 31st October, 2025
35. HR Analytics: Concepts and Tools For Effective Decision Making	7th - 9th May,	5th - 7th November, 2025
36. Managerial Skills for New Managers and Supervisors	7th - 9th May,	5th - 7th November, 2025
37. Security Management, Planning and Asset Management	14th - 16th May,	12th - 14th November, 2025
38. Effective Supervisory Skills and Leading in Administrative Excellence	14th - 16th May,	12th - 14th November, 2025
39. Strategic Marketing: Planning, Development and Implementation	21st - 23rd May,	19th - 21st November, 2025
40. Professional Skills for Administrators and Secretaries	21st - 23rd May,	19th - 21st November, 2025
41. Tax Administration - Preparation and Remittances	28th - 30th May,	26th - 28th November, 2025
42. Negotiation, Dispute Resolutions and Conflicts Management	28th - 30th May,	26th - 28th November, 2025
43. Strategic Crisis Management, Incorporating Security and Major Emergency Response	4th - 6th June,	3rd - 5th December, 2025
44. Security Risk Assessment and Management	4th - 6th June,	3rd - 5th December, 2025
45. Insurance Principles and Claims Administration	9th - 11th June,	10th - 12th December, 2025
46. Writing Human Resources Policies and Procedures	9th - 11th June,	10th - 12th December, 2025
47. Essential Skills for Executive Secretaries, Personal Assistants, Office Managers & Administrative	18th - 20th June,	15th - 17th December, 2025
48. Project Leadership, Management and Communication	18th - 20th June,	15th - 17th December, 2025
49. Advanced Report Writing, Public Speaking and Presentation Skills	25th - 27th June,	17th - 19th December, 2025
50. HR Processes, Culture and Change Management Programme	25th - 27th June,	17th - 19th December, 2025

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FOR WHOM: Heads of Departments, Directors, Human Resources Managers, Public Relations Managers, Project Managers, Marketing Managers, Brands Managers, Office Managers, Supervisors, Team Leaders, Union Leaders, Tax Managers, Business Development Managers, HR Personnel, Budget Officers, Administrators, Secretaries, Personal Assistants, Customer Services Managers, IT Professionals, Maintenance Engineers, Electrical Engineers, Mechanical Engineers, Building Maintenance Managers/Personnel, Sales Representatives, Technician, Security and Safety Professionals and Others who perform related functions or who want to sharpen their knowledge and skills in the Private and Public Sectors.

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Yours faithfully,



TUGBOBO TADE
Training Director

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10th October, 2024

INVITATION TO ATTEND SPECIAL TRAINING PROGRAMME FOR ENGINEERS AND TECHNICIANS FOR THE MONTHS OF JANUARY - DECEMBER, 2025

We are please to invite you to send your staff to participate in our special training programme for Engineers and Technicians. Our courses are structured to provide quality learning and current information to participants, which will lead to high performance and improved efficiency. The courses are as follows:

	JANUARY - JUNE	JULY - DECEMBER
1. Operation and Maintenance of Refrigeration Equipment for Technicians	8th - 10th January,	2nd - 4th July, 2025
2. Building Operations Maintenance: Inspection, Condition Assessment and Management	8th - 10th January,	2nd - 4th July, 2025
3. Effective Contractor Management in Maintenance and Technical Projects	15th - 17th January,	9th - 11th July, 2025
4. Electrical Installation in Hazardous Areas: Classification, Operation and Maintenance	15th - 17th January,	9th - 11th July, 2025
5. Pump and Valve Operation, Control, Maintenance and Troubleshooting	22nd - 24th January,	16th - 18th July, 2025
6. Modern Maintenance and Operation of Rotating Equipment Technologies	22nd - 24th January,	16th - 18th July, 2025
7. Advanced Electric Motors: Operation, Maintenance and Troubleshooting	29th - 31st January,	23rd - 25th July, 2025
8. Industrial Equipment and Turbo-Machinery: Pumps, Compressors, Turbines and Motors	29th - 31st January,	23rd - 25th July, 2025
9. Vehicle Maintenance Management and Inspection	5th - 7th February,	30th July - 1st August, 2025
10. Cost Engineering - Effective Estimating and Cost Control of Technical Projects	5th - 7th February,	30th July - 1st August, 2025
11. Hydraulics Systems Design, Operation and Maintenance	12th - 14th February,	6th - 8th August, 2025
12. Electric Distribution System: Equipment Preventive Maintenance and Engineering Principles	12th - 14th February,	6th - 8th August, 2025
13. Heating, Ventilation and Air-Conditioning (HVAC) Systems	19th - 21st February,	13th - 15th August, 2025
14. Maintenance Technology Best Practices: Inspection, Analysis and Monitoring	19th - 21st February,	13th - 15th August, 2025
15. Health and Safety Benchmarking Principles and Practices	26th - 28th February,	20th - 22nd August, 2025
16. Mechanical Equipment, Compressors, Pumps, Seals, Motors and Variable-Speed Drives	26th - 28th February,	20th - 22nd August, 2025
17. Generators: Operations, Maintenance, Control, Testing and Troubleshooting	5th - 7th March,	27th - 29th August, 2025
18. Electrical Equipment and Control Systems: Commissioning, Testing and Troubleshooting	5th - 7th March,	27th - 29th August, 2025
19. Modern Heating, Ventilation, Air-Conditioning (HVAC) and Refrigeration System	12th - 14th March,	3rd - 5th September, 2025
20. Best Practices in Facilities Maintenance Management	12th - 14th March,	3rd - 5th September, 2025
21. Troubleshooting and Maintenance of Air Conditions and Refrigerators	19th - 21st March,	10th - 12th September, 2025
22. Pumps and Compressors: Operation, Maintenance and Troubleshooting	19th - 21st March,	10th - 12th September, 2025
23. Best Practices for Procurement and Contract Management	26th - 28th March,	17th - 19th September, 2025
24. Electrical Distribution Equipment Operation and Maintenance	26th - 28th March,	17th - 19th September, 2025
25. Safety Operation and Maintenance in Electrical Power Supply	2nd - 4th April,	24th - 26th September, 2025
26. Operation, Maintenance and Testing of Diesel Power Generation Plant	2nd - 4th April,	24th - 26th September, 2025
27. Pipeline and Piping Inspection, Maintenance and Integrity Assessment	9th - 11th April,	8th - 10th October, 2025
28. Transformer Diagnostic Methods, Maintenance and Lifetime Extension	9th - 11th April,	8th - 10th October, 2025
29. Troubleshooting of Electrical Equipment and Control Systems	15th - 17th April,	15th - 17th October, 2025
30. Refrigeration Engineering and Technology	15th - 17th April,	15th - 17th October, 2025
31. Mechanical Seals: Designs, Selection, Installation, Troubleshooting and Maintenance	23rd - 25th April,	22nd - 24th October, 2025
32. Pump Selection, Installation, Operation, Maintenance and Troubleshooting	23rd - 25th April,	22nd - 24th October, 2025
33. Electrical Maintenance, Grounding and Safety for Modern Electrical Systems	28th - 30th April,	29th - 31st October, 2025
34. HVAC Maintenance and Troubleshooting	28th - 30th April,	29th - 31st October, 2025
35. Setting Strategy for Building Maintenance and Facilities Maintenance	7th - 9th May,	5th - 7th November, 2025
36. Maintenance Planning and Maintenance Management	7th - 9th May,	5th - 7th November, 2025
37. Pumps, Compressors and Valves Maintenance	14th - 16th May,	12th - 14th November, 2025
38. Project Management Skills - Budgeting, Estimation and Cost Savings	14th - 16th May,	12th - 14th November, 2025
39. Centrifugal Pump and Compressor Selection, Construction, Operation, Maintenance, Repair and Troubleshooting	21st - 23rd May,	19th - 21st November, 2025
40. Operations, Maintenance and Troubleshooting of Generators	21st - 23rd May,	19th - 21st November, 2025
41. Air Conditioning Systems Design, Selection and Operation	28th - 30th May,	26th - 28th November, 2025
42. Advanced Technology of Pipeline Design, Construction and Mechanical	28th - 30th May,	26th - 28th November, 2025
43. Troubleshooting Mechanical Drive Systems and Rotating Equipment	4th - 6th June,	3rd - 5th December, 2025
44. Structure Condition Assessment of Existing Buildings and Structures	4th - 6th June,	3rd - 5th December, 2025
45. Electrical Equipment and Safety: Operation, Control, Maintenance and Troubleshooting	9th - 11th June,	10th - 12th December, 2025
46. Hydraulics Control Circuit Maintenance and Troubleshooting	9th - 11th June,	10th - 12th December, 2025
47. Pump and Valve Technology: Selection, Operation and Maintenance	18th - 20th June,	15th - 17th December, 2025
48. Maintenance Strategy Development and Cost Effective Implementation	18th - 20th June,	15th - 17th December, 2025
49. Operation and Maintenance of Refrigeration for Technicians	25th - 27th June,	17th - 19th December, 2025
50. Electrical Networks, Operations and Maintenance	25th - 27th June,	17th - 19th December, 2025

NOTE: Course contents are available on request or visit our website to download the course contents: www.avantgardenigeria.com. For further information on these courses and in-house training arrangements, please call TADE 0817 199 4955, 0803 468 4305, THOMAS 0803 481 5501 or send an email to info@avantgardenigeria.com

FOR WHOM: Electrical Engineers, Civil Engineers, Mechanical Engineers, Plant Engineers, Facilities Engineers, Inspectors Engineers, Contractors, Designs Engineers, Operations Engineers, Structure Engineers, Process Engineers, Heads of Departments, Directors, Maintenance Managers, Project Managers, Production Managers, Technicians, Schedulers, Supervisors, Team Leaders, Supply Chains/Logistics Managers, Warehouse Managers/Store Keepers, and Others who perform related functions or who want to sharpen their knowledge and skills in the Private and Public Sectors.

The fee for each course is **Two Hundred and Five Thousand Naira (N205,000:00) Only** per participant to cover **Workshop Materials, Flash Drive, Bag, Jotter, Pen, Lunch, Tea/Coffee Breaks, Photograph and Certificate**. **Multiple participants for the same course attract discounts**. Payment should be made in cash or cheques/bank draft in favour of **Avant-Garde Resources Center (ARC)**. All course will hold at **13, John Olugbo Street, Off Mojidi Street, Off Toyin Street, Ikeja - Lagos**.

Yours faithfully,



TUGBOBO TADE
Training Director

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